

Broomieknowe Golf Club Ltd

INCIDENT REPORT FORM

Note: In the event of a golf shot entering a neighbour's property, please complete this form on the day of the incident and submit it to the Club Administrator or in his/her absence, a member of the bar staff. **ALL incidents must be reported on the day they occur, failure to do so is a breach of club rules.**

Golfer's Name:		Member <small>(Delete as appropriate)</small>	Date:	Time:	Hole No:
		Y / N			
Your Contact details	Address:				
	Phone No:				
	Email:				
Address of affected property:				Owner/occupier name:	
Provide details of the incident, including any damage observed:					
I confirm I have contacted the owner occupier			Yes	No	
Witness details	Name			Address	
I have provided an accurate description of the events that lead to my golf ball landing in a neighbour's garden / property.					
Signed:				Date:	
For official Use Only					
Name of recipient:			Position held:		Date received: